Tentative Agenda for Workshop

9:00 a.m. – 2:00 p.m.

The professional development workshop will last 5 hours. Within the five hours, participants will have a 10 minute break as well as a 20 - minute break for lunch. Lunch will be provided during the break. Participants are asked to eat the lunch prepared or bring something along to snack on. You will not be able to leave out for lunch.

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| ***Minutes*** | ***Time Allotted*** | ***Planned Activity*** | ***Materials Needed*** |
| 20 minutes | 9:00 a.m. – 9:20 a.m. | Professional Development Welcome  Overview of the Workshop  Learning Outcomes  Set-up Interactive Notebooks | Print-out of Agenda  Print-out of Learning Goals  Composition notebooks |
| 1 hour | 9:20 a.m. – 10:20 a.m. | Community Builder  What do you know about the SMART board? - Around the room activity  Group KWL Charts  Notebook Software Basics | Community Builder topic on SMART board  Butcher paper with SMART board questions around the room  KWL poster charts  Notebook Software   * 2 minute smart notebook tutorial   <http://downloads01.smarttech.com>  :80/media/trainingcenter/flash/  notebook%20software%20basics  .htm |
| 10 minutes | 10:20 a.m. – 10:30 a.m. | Break |  |
| 1 hour | 10:30 a.m. – 11:30 a.m. | Intro to Assessment Tools  Interactive and Multimedia  Printing to Notebook  Multiple Choice Quiz  Table Activity  Click and Reveal | SMART Notebook |
| 30 minutes | 11:30 a.m. – 12:00 p.m. | Authentic Assessment Plan | Authentic Assessment checklist |
| 20 minutes | 12:00 p.m. – 12:20 p.m. | Break & Lunch |  |
| 1 hour 10 minutes | 12:20 p.m. – 1:30 p.m. | Presentation Tools  Well done, Button, etc.  Accessing Gallery Items | SMART Notebook |
| 30 minutes | 1:30 p.m. – 2:00 p.m. | Evaluation  Directions for Authentic Assessment Turn-In Date  Feedback and Questions | SMART survey response clickers  Authentic Assessment directions and requirements sheet |